

JULIA AUSLANDER

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Hollywood, CA 90038
(323) 487-5963

OBJECTIVE: Seeking a **Shift Manager** position.

QUALIFICATIONS:

- Over **2 years** restaurant and management experience.
- Knowledgeable in all aspects of restaurant operations, daily inventory and cash outs, banking procedures and personnel training.
- Excellent interpersonal communication skills; relate well with people at all levels and from diverse backgrounds. Fluent in Spanish.
- Team player with the ability to work unsupervised and do what it takes to get the job done.
- Organized and detail-oriented, with the ability to handle multiple tasks and work in high pressure environments.
- Reliable and calm when dealing with the pressure of a busy restaurant
- Computer literate on restaurant related systems.
- Self-Motivated...Dedicated...Conscientious.

EMPLOYMENT:

1998 to 2001
1999 to 2001

BOSTON MARKET

Burbank, CA

Shift Manager

Responsible for managing the opening and closing procedures of this major restaurant chain store location. Ensured that employees stations were maintained, all safety rules were adhered to and that the restaurant was in compliance with state health regulations. Prepared and checked food day dots. Assisted customers with their food selection and any problems or questions, assuring customer satisfaction. Handled daily cash outs and made bank deposits.

1998 to 1999

Utility

Duties included maintaining cleanliness and sanitation of stations, preparing chicken and turkey, organizing walk-in freezers and covering various stations as needed.

- ▶ Promoted to Shift Manager.

EDUCATION:

BOSTON MARKET

Los Angeles, CA

Cooking Scheduling/Human Resources/Food Handling